



2020 - 2021 ECEAP Preschool Application

Please circle your location below:

- ☐ BURBANK | ☐ BENTON CITY-CARRUSEL | ☐ CONNELL | ☐ COLLEGE PLACE | ☐ FINLEY
☐ KENNEWICK-BILINGUAL CENTER | ☐ MESA | ☐ MOSES LAKE | ☐ OTHELLO | ☐ PASCO | ☐ PRESCOTT
☐ PROSSER | ☐ TOUCHET | ☐ WALLA WALLA

Child's Legal First Name _____ Child's Legal Last Name _____

Child's Date of Birth _____ Child's Gender Identity _____ Phone # _____

2020-2021 ECEAP Age Eligibility:

- * 3 year-olds must have turned 3 by 8/31/2020
- * 4 year-olds must have been born between 9/1/2015 and 8/31/2016

REQUIRED DOCUMENTS FOR APPLICATION:

- ☐ Copy of Child's Birth Certificate
- ☐ 2019 Tax Return (1040 Form) or ALL 2019 W2's
- ☐ Other Income Verification (If Applicable):
 - * Documentation of child support payments, unemployment benefits, TANF Grants, Worker's Compensation, SSI/SSDI/Social Security
 - * If your income has decreased, please submit 1 complete month of recent pay stubs & a signed self-certification form.
- ☐ Proof of Family Size:
 - * Tax 1040, DSHS Paperwork, Provider One Information, Housing Document, or Signed & Dated Application
- ☐ Foster Care Placement Form, Case # & Monthly Grant Amount (If Applicable)
- ☐ Copy of IEP (If Applicable)

REQUIRED DOCUMENTS FOR ENROLLMENT:

- ☐ Certificate of Immunization Status (CIS) Form (Must be signed & dated on both lines)
- ☐ Copy of current Well Child Check (Within the past 12 months)

***Applications will only be accepted if they are completely filled out,
signed, dated, and include the required documents.**

*** For Assistance Call: (509)544-5704**

2020-2021 ECEAP Prescreen & Application (combined form)

Return to: XXXX

1. Child's Information

Legal First Name _____ Middle Name _____ Legal Last Name _____
 Child Date of Birth _____ Nickname _____ Gender Identity _____

IEP - Is this child on an Individualized Education Program (IEP)? ☐ Yes ☐ No

CPS - Is this child's family actively involved in Child Protective Services (CPS), Family Assessment Response (FAR), or Indian Child Welfare (ICW), or law enforcement/court system regarding child abuse, neglect, or sexual assault? ☐ Yes ☐ No

Foster Care - Is this child in official foster care? *This means there is a caregiver authorization from a state or tribe that says this is a foster care placement.* ☐ Yes ☐ No

Kinship - Is this child in kinship care with a relative or suitable other, with or without a grant? ☐ Yes ☐ No

Adopted after foster/kinship care - Was this child adopted after foster care, kinship care, or after living in an orphanage in another country (*This does not include other adoptions*)? ☐ Yes ☐ No

Housing (select one):

- ☐ Rent or own an adequate residence
- ☐ Doubled-up with another family for convenience, choosing to be close to family or friends, or choosing to save money for future plans
- ☐ Doubled-up with another family due to loss of housing, economic hardship, or a similar reason
- ☐ In an emergency or transitional shelter
- ☐ Sleeping in a hotel, motel, car, park, campsite, or similar location
- ☐ Moving from place to place (couch surfing)
- ☐ Inadequate housing such as no water, heat or electricity; excessive mold; or no cooking facilities

Language – This child speaks (select only one):

- ☐ Only English
- ☐ Mostly English, and some of another home language
- ☐ Some English, but mostly another home language
- ☐ English and another language at age level (bilingual)
- ☐ Only a home language other than English

Child's first language _____ Child's second language _____

Is this child Hispanic/Latino? ☐ Yes ☐ No

If yes, check all that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Argentinian <input type="checkbox"/> Bolivian <input type="checkbox"/> Chilean <input type="checkbox"/> Colombian <input type="checkbox"/> Costa Rican <input type="checkbox"/> Cuban <input type="checkbox"/> Dominican <input type="checkbox"/> Ecuatorian (Ecuadorian) | <input type="checkbox"/> Guatemalan <input type="checkbox"/> Honduran <input type="checkbox"/> Mexican or Mexican-American (Chicano) <input type="checkbox"/> Nicaraguan <input type="checkbox"/> Panamanian <input type="checkbox"/> Peruvian <input type="checkbox"/> Puerto Rican | <input type="checkbox"/> Salvadoran <input type="checkbox"/> Spanish <input type="checkbox"/> Uruguayan <input type="checkbox"/> Venezuelan <input type="checkbox"/> Latin American <input type="checkbox"/> Other Hispanic or Latino (describe) _____ |
|---|---|--|

What race(s) do you consider this child? (Check all that apply)

☐ **White**

☐ **Black or African American**

☐ **Alaska Native**

- ☐ Aleut (Unangan)
- ☐ Alutiiq
- ☐ Athabaskan
- ☐ Eskimo (Inupiaq or Yupik)
- ☐ Eyak
- ☐ Haida
- ☐ Tlingit
- ☐ Tsimshian
- ☐ Other Alaska Native (describe) _____

☐ **American Indian**

- ☐ Chehalis
- ☐ Chinook
- ☐ Colville
- ☐ Cowlitz
- ☐ Duwamish
- ☐ Hoh
- ☐ Jamestown
- ☐ Kalispel
- ☐ Kikiallus
- ☐ Lower Elwha
- ☐ Lummi
- ☐ Makah
- ☐ Muckleshoot
- ☐ Nisqually
- ☐ Nooksack
- ☐ Port Gamble Klallam
- ☐ Puyallup
- ☐ Quileute
- ☐ Quinault
- ☐ Samish
- ☐ Sauk-Suiattle
- ☐ Shoalwater
- ☐ Skokomish
- ☐ Snohomish
- ☐ Snoqualmie
- ☐ Snoqualmoo
- ☐ Spokane
- ☐ Squaxin Island
- ☐ Steilacoom
- ☐ Stillaguamish
- ☐ Suquamish
- ☐ Swinomish
- ☐ Tulalip
- ☐ Upper Skagit
- ☐ Yakama
- ☐ Other American Indian (describe) _____

☐ **Asian**

- ☐ Asian Indian
- ☐ Bangladeshi
- ☐ Bhutanese
- ☐ Burmese
- ☐ Cambodian/Kampuchean
- ☐ Chinese
- ☐ Filipino
- ☐ Hmong
- ☐ Indonesian
- ☐ Japanese
- ☐ Korean
- ☐ Laotian
- ☐ Madagascar
- ☐ Malayan
- ☐ Maldivian
- ☐ Mongolian
- ☐ Nepali
- ☐ Pakistani
- ☐ Singaporean
- ☐ Sri Lankan
- ☐ Taiwanese
- ☐ Thai
- ☐ Vietnamese
- ☐ Other Asian (describe) _____

☐ **Native Hawaiian or Other Pacific Islander**

- ☐ Fijian
- ☐ Guamanian
- ☐ Kosraen
- ☐ Mariana Islander
- ☐ Marshall Islander
- ☐ Melanesian
- ☐ Micronesian
- ☐ Native Hawaiian
- ☐ Palauan
- ☐ Papua New Guinean
- ☐ Ponapean (Pohnpeian)
- ☐ Samoan
- ☐ Solomon Islander
- ☐ Tahitian
- ☐ Tarawa Islander
- ☐ Tokelauan
- ☐ Tongan
- ☐ Trukese (Chuukese)
- ☐ Vanuatuan/New Hebrides
- ☐ Yapese
- ☐ Other Pacific Islander (describe) _____

2. Household Members

Please list everyone living in the household who may be counted in family size.

For families temporarily living with relatives or others, do not list the hosts.

For families with two households when there is joint custody with no primary parent and no child support

- Enter the household members for both households in the graph below.
- Mark members of the second household.
- Then, answer the questions about financial support and relationships.

Staff will use this information to calculate family size to determine federal poverty level.

| | First Name | Last Name | Birthdate | Relationship to ECEAP Child | Does the ECEAP child's parent or guardian financially support this person? <i>*See note below for people age 19 or older.</i> | Is this person related to the ECEAP child's parent/guardian by blood, marriage, or adoption? |
|-----------------|------------|-----------|-----------|-----------------------------|--|--|
| ECEAP Child | | | | ECEAP Child | Yes | Yes |
| Parent/guardian | | | | | Yes | Yes |
| Parent/guardian | | | | | Yes | Yes |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

**Answer No for a person age 19 or older who has earned or unearned income that covers more than half of their expenses.
Answer Yes if the ECEAP child's parents pay more than half of their expenses.*

For staff use only:

Family size for FPL chart _____

For children in foster care, kinship, or adopted after foster or kinship care, count family size as 1.

For all others, count people with Yes for both questions above.

3. Family Contact Information

Do you need an interpreter to communicate with English speakers?

☐ Yes ☐ No

If yes, what language(s) do you speak? _____

Physical Address _____ City _____ State _____ ZIP _____

Mailing Address _____ City _____ State _____

Email _____ Phone _____ Alternative Phone _____

4. Child lives with:

☐ One parent/guardian (Name) _____ **Skip to section 5.**

☐ Two parents/guardians in same household (Names) _____ **Skip to section 5.**

☐ Two parents/guardians in two households

If this is checked, answer these questions to determine which parents' income is counted for ECEAP eligibility.

Does one household have primary legal custody? ☐ Yes ☐ No

If **yes**, which parent has primary custody? _____

Spouse of this parent, if any: _____ **Skip to section 5.**

If **no**, does one parent receive child support payments from the other household? ☐ Yes ☐ No

If yes, which parent receives the child support payments? _____

Spouse of this parent, if any: _____ **Skip to section 5.**

If no, ECEAP will count the income from the legal parent/guardian for each household. Do not include their spouses. Enter the legal parents' names here:

(Household 1) _____ (Household 2) _____

Contact Household 1:

Mailing Address _____ City _____ State _____

Physical Address _____ City _____ State _____

Email _____ Phone _____ Alternative Phone _____

Contact Household 2:

Mailing Address _____ City _____ State _____

Physical Address _____ City _____ State _____

Email _____ Phone _____ Alternative Phone _____

5. Parent Employment, Training, and Other Activities

Answer the following questions for each parent/guardian listed in question #4.

Do not count the same hours in more than one category. For example:

- Do not count the same hours of the week in both employment and WorkFirst.
- Do not count the same CPS child care hours separately for two parents.

| | Parent/Guardian #1 Name _____ | Parent/Guardian #2 Name _____ |
|--|--|--|
| Employed? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a. If yes, average paid hours per week | | |
| b. If yes, enter employer name (don't enter unknown or N/A) | | |
| c. If yes, enter employer phone number or email | | |
| In school or job training? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a. If yes, class hours per week | | |
| b. If yes, study hours per week (maximum 10) | | |
| c. If yes, enter name of school or training organization. | | |
| d. If yes, enter goal or major. | | |
| Travel between child care and work/school? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a. If yes, hours per week (maximum 10) | | |
| CPS/FAR/ICW child care hours not counted above? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a. Additional hours per week of child care approved by CPS | | |
| Approved WorkFirst hours not counted above? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a. If yes, name of activity | | |
| b. If yes, total hours per week | | |
| Disabled parent unable to work and unable to care for the child while the other parent works? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If either parent has more than 55 hours total per week, explain: | | |

6. How did you find out about ECEAP?

- ☐ DCYF website ☐ Community event ☐ Flyer ☐ ECEAP employee ☐ Word of mouth
☐ Caseworker ☐ Media ☐ Community agency (name of agency): _____
☐ Other (describe other): _____

7. Survey for statewide planning

If you could choose the length of day for your child's preschool, which is best for your child and family?
Please note, these options may not all be available in your community this year.

- ☐ Part Day: about three hours, three or four days a week.
☐ School Day: about six hours, four or five days a week.
☐ Working Day: available all day, all year, like a child care center.

8. Household Situation

Does your household receive subsidized housing, such as a housing voucher or cash assistance for housing? ☐ Yes ☐ No

Does your household currently receive a Working Connections child care subsidy for this child? ☐ Yes ☐ No

9. Income Received by Child's Parent(s) or Guardian(s)

For children in foster care, kinship care, or adopted after foster or kinship care, fill in this box and skip to Section 10

Monthly grant or payment for foster care, kinship care, or adoption support: \$ _____

Number of children covered by this grant or payment: _____

Case # or Client ID#, if any: _____ Payment source: ☐ DSHS ☐ SSI ☐ Tribe ☐ Other

Did you receive income during the last calendar year or during the previous 12 months? ☐ Yes ☐ No

If no, provide the reason there is no income and explain how basic needs are met: _____

Enter all family income for one year in the chart below.

Select either: ☐ Previous calendar year ☐ Previous 12 months

| Type | Person with income | Monthly Amount | Number of Weeks Received | Monthly Amount | Number of Months Received | Annual Amount |
|---|--------------------|----------------|--------------------------|----------------|---------------------------|---------------|
| W-2 | | | | | | \$ |
| W-2 | | | | | | \$ |
| Tax return (1040) or IRS transcript | | | | | | \$ |
| Tax return (1040) or IRS transcript | | | | | | \$ |
| Pay stubs for 12 months | | | | | | \$ |
| Pay stubs for 12 months | | | | | | \$ |
| Child Support received, if required by a child support order | | | | \$ | | \$ |
| Disability income, including SSI | | | | \$ | | \$ |
| Military Leave & Earnings Statement (LES). Count all pay and allowances except BAH, BAS, FSH, and HFP/IDP | | | | \$ | | \$ |
| Self-employment net income | | | | \$ | | \$ |
| Social Security or other retirement benefits | | | | \$ | | \$ |
| TANF cash assistance | | | | \$ | | \$ |
| Child-only TANF or foster care grant for non-ECEAP child | | | | \$ | | \$ |
| Unemployment | | \$ | | | | \$ |
| Workers Compensation (L&I) | | \$ | | | | \$ |
| Tribal income (taxable) | | | | | | \$ |
| Other income not classified above | | | | \$ | | \$ |
| | | | | | Subtotal | \$ |
| Child support paid to another household, if required by a legally-binding child support order | Subtract | | | \$ | | -\$ |
| | | | | | TOTAL | \$ |

Do you still receive the income above? ☐ Yes ☐ No **If yes, skip to section 10.**

If no, and your circumstances have recently changed, please explain:

☐ Loss of wage earner ☐ Divorce or separation ☐ Unplanned job loss ☐ Reduced work hours
☐ Health/Injury ☐ Loss of benefits ☐ Similar unexpected circumstances (explain) _____

What is your monthly income?: \$ _____ For which month? _____

10. Previous Enrollment

This child was previously enrolled in:

- ☐ Head Start at your agency
☐ Head Start with a different agency
☐ Migrant/Seasonal Head Start anywhere in Washington
☐ Early Head Start
Name of EHS Grantee _____

- ☐ Any birth-to-three home visiting program
☐ ESIT (Early Support for Infants)
Name of ESIT Provider _____
☐ Part C IDEA Early Intervention program in another state
Name of state and provider _____

11. IEP or Suspected Delay

- ☐ This child has an Individualized Education Program (IEP).
☐ This child has a diagnosed developmental delay or disability with no IEP.
☐ This child completed a developmental screening that recommended referral for further evaluation.
☐ This child has a suspected developmental delay or disability. (No IEP, diagnosis, or screening, or completed developmental screening with result, "rescreen needed.") Please describe: _____

If this child has an IEP check all categories of the IEP. If not, **skip to section 12.**

- | | | |
|--|--|--|
| <input type="checkbox"/> Autism | <input type="checkbox"/> Intellectual disability | <input type="checkbox"/> Specific learning disability |
| <input type="checkbox"/> Deaf-blindness | <input type="checkbox"/> Multiple disabilities | <input type="checkbox"/> Speech or language impairment |
| <input type="checkbox"/> Developmental delay | <input type="checkbox"/> Orthopedic impairment | <input type="checkbox"/> Traumatic brain injury |
| <input type="checkbox"/> Emotional disturbance | <input type="checkbox"/> Other health impairment | <input type="checkbox"/> Visual impairment |
| <input type="checkbox"/> Hearing impairment | | |

Name of ESIT Provider _____ State of ESIT Provider _____

IEP Start Date _____ IEP End Date _____

What school district issued this child's IEP? _____

This child will receive IEP services:

- ☐ Within the ECEAP classroom only
☐ During ECEAP hours only, but outside the ECEAP classroom
☐ Outside ECEAP hours

12.

Has this child been expelled from any early learning program or child care due to behavior? *ECEAP serves children with behavior issues. Checking yes will not exclude your child.* ☐ Yes ☐ No

13. Additional Questions

We use this information to choose the children who most need ECEAP. All responses will be kept confidential.

Does this child have a household family member who has a chronic physical or mental health condition that:

- Severely impacts their ability to engage in work, school, or family life? ☐ Yes ☐ No
Moderately impacts their ability to engage in work, school, or family life? ☐ Yes ☐ No

Does this child have a parent who was under age 18 when this child was born? ☐ Yes ☐ No

Does this child have a parent who is a migrant or seasonal agricultural worker? (51% or more of family income from agricultural work) ☐ Yes ☐ No

Does this child have a parent currently on active duty in the U.S. Military? ☐ Yes ☐ No

Does this child have a parent currently a member of a National Guard unit or a Military Reserve unit? ☐ Yes ☐ No

Does this child have a military parent deployed currently, or within the past 12 months, or for a total of 19 or more months within the child's lifetime? ☐ Yes ☐ No

Does this child have a parent who is incarcerated in jail, prison or a detention center? ☐ Yes ☐ No

Has this child experienced the loss of a parent, such as by death, abandonment, or deportation? ☐ Yes ☐ No

Has this child experienced the divorce or separation of their parents? ☐ Yes ☐ No

Has this child experienced homelessness within the last 12 months? ☐ Yes ☐ No

Has this child lived in a household with domestic violence, including in-utero? ☐ Yes ☐ No

Has this child lived in a household with substance abuse, including in-utero? ☐ Yes ☐ No

Has this family received CPS/FAR/ICW services or been involved with law enforcement/court system regarding child abuse, neglect, or sexual assault in the past? ☐ Yes ☐ No

Has this child been reunited with parents after foster or kinship care in the past 12 months? ☐ Yes ☐ No

ECEAP received a professional referral for this family? ☐ Yes ☐ No

If yes which agency made the referral? _____

14. Parent Education Level: Check all that apply

| Highest level of education | Parent/Guardian 1 Name _____ | Parent Guardian 2 Name _____ |
|--|---------------------------------|---------------------------------|
| 6 th grade or less | | |
| 7 th to 12 th grade, no diploma or GED | | |
| High school diploma or GED | | |
| Some college | | |
| Professional certificate (includes vocational schools) | | |
| Associate degree | | |
| Bachelor's degree | | |
| Master's degree or doctorate | | |

15. Health Information *(Please attach a copy of the child's immunization record)*

Does this child have chronic physical or mental health condition that:

Severely impacts child development or attendance? ☐ Yes ☐ No

Moderately impacts child development or attendance? ☐ Yes ☐ No

If yes, please describe the condition: _____

Was this child born preterm (less than 37 weeks), or weigh less than 5.5 pounds at birth? ☐ Yes ☐ No ☐ Unknown

Does this child have medical insurance or coverage? ☐ Yes ☐ No ☐ Unknown

☐ Washington Apple Health for Kids/Provider One Services Card

☐ Military Coverage ☐ Private Medical Insurance

☐ Tribal Coverage

Does this child have a regular doctor or medical clinic? ☐ Yes ☐ No ☐ Unknown

Name of clinic or provider _____

Phone (optional) _____

Name of medical professional _____

Did this child have a well-child exam within the last 12 months? ☐ Yes ☐ No ☐ Unknown

Date of last well-child exam before applying for ECEAP _____ ☐ Date unknown

Does this child have dental insurance or coverage? ☐ Yes ☐ No ☐ Unknown

- ☐ Washington Apple Health for Kids/Provider One Services Card
- ☐ Military Dental Coverage ☐ Private Dental Insurance
- ☐ Tribal Dental Coverage ☐ ABCD (not available in all counties)

Does this child have a regular dentist or dental clinic? ☐ Yes ☐ No ☐ Unknown

Name of dental clinic or provider _____

Phone (optional) _____

Name of dental professional _____

Did this child have a dental screening within the last 6 months? ☐ Yes ☐ No ☐ Unknown

Date of last dental screening before applying for ECEAP _____ ☐ Date unknown

Signature of Parent/Guardian

I promise that the information on this form is true and correct. I have reported all my income and family size, as required by ECEAP. If I knowingly provide false information, I understand my family may be unable to continue ECEAP services. Additionally, I may have to repay the amount spent on my child's ECEAP.

I understand that information from this application is entered in the Early Learning Management System (ELMS) operated by the Department of Children, Youth, and Families (DCYF). DCYF is committed to protecting confidential and personal information that could identify a child or family. No information related to immigration status is entered into ELMS or shared with state or federal agencies. Information in ELMS may be used for:

- Research studies to determine if participating in ECEAP helps children later in life.
- To prove Washington State spends some of their own dollars on programs for families, which is required to receive Temporary Assistance for Needy Families dollars from the federal government.

Print Name _____

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Signature of ECEAP Staff Member who verified eligibility

I certify that, to the best of my knowledge, the information on this form is true and correct. I viewed and verified documentation establishing this child's eligibility for ECEAP. I understand that ECEAP Performance Standards require that I notify the Department of Children, Youth, and Families if I suspect any fraudulent use of ECEAP funds including, but not limited to, an employee intentionally entering deceptive or false information into ELMS regarding:

- Child's eligibility criteria.
- Children's actual start dates and last days in class.
- Class start or end dates.
- Services that were not actually provided.
- A family providing false information in order to enroll in ECEAP.

Print name _____

Signature _____ Date _____