



Dates, Dollars & Details

Delivering Collaborative Solutions that Promote Learning

This newsletter is prepared for Business Managers in South Eastern Washington

Winter 2005

Title 1 Spring Workshop

Petrea Stoddard and Anne Renschler from OSPI will be conducting Title 1 Spring Workshops around the state. They will review how to complete the Title 1 Part A application for 2006-07 using the iGrants system. Changes will be highlighted and the new schedule for application submission. Topics to be covered will include carryover, budget revisions, application revisions, obligation of funds, discussion of requirements and rules for set asides and building allocations. This training should have insights for both the district business manager and grant manager and will provide an opportunity to work on this application as a team.

Plan to attend this training on March 8, 2006 at the ESD from 9:00 am to 3:00 pm. Registration information will be sent out after the first of the year . Questions regarding registration can be directed to Julie Reischman at OSPI jreichman@ospi.wednet.edu .

If you are unable to attend the training at ESD 123, the training is being offered at other ESDs on the following dates.

- March 6th ESD 171
- March 7th ESD 105
- March 10th ESD 101
- March 13th ESD 112
- March 14th Puget Sound ESD
- March 23rd ESD 114
- March 24th ESD 113

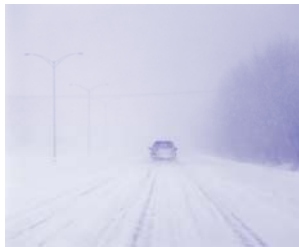


Per Diem & Mileage Rates

The IRS made a special adjustment for the last four months of the calendar year and increased the mileage rate for privately owned vehicles effective September 1, 2005 to 48.5 cents per mile. This is the largest one-time increase in history. The Office of Financial Management (OFM) increased the mileage reimbursement rate to match the IRS level effective September 15, 2005. In recognition of recent gasoline price increases, both agencies made this change earlier than their standard practice. Closer to the start of the calendar year, the IRS will set the 2006 rate and has predicated it could be lower than the current rate.

On October 1, 2005, the IRS increased the per diem rates in selected Washington cities for hotel rates. A state map with all the rates can be found at www.ofm.wa.gov/policy/colormap.pdf.

If you have questions please contact Michelle Ewell at ext. 5776.



Don't Forget!

You can always get this newsletter or previous issues at www.esd123.org/fiscal/schoolfinances.htm.

Districts are encouraged to calculate their K-4 and K-12 ratios, and review the funded number of LID days for the 2005-2006 school year to ensure funding is maximized. Funding will be based on actual amounts in January.

If you would like assistance in reviewing this information please contact Michelle Ewell or Russ Whiteaker.

Safety Net Training

Safety net training is coming to town in December. Mary Ellen Parish and John Bresko from OSPI will be holding two training sessions. A new format is being used this year; the training has been designed to be hands on and in small group settings of similar type programs. To attempt to keep travel to a minimum, one session will be in the Tri-Cities at the ESD and the other in Walla Walla at the school district administrative offices. The following schedule gives the date, time and location for each district.

- December 6th (Tuesday)**
 - 8:30 am Richland & Kennewick
 - 10:30 am Othello, Prosser, & Ki-Be
 - 1:00 pm Columbia, North Franklin & Finley
 - 2:30 pm Pasco
- December 7th (Wednesday)**
 - 8:00 am Walla Walla
 - 10:00 am Asotin & Clarkston
 - 12:30 pm Dayton, Pomeroy & Waitsburg
 - 2:00 pm College Place & Touchet



If you have any questions please contact Michelle Ewell at ext. 5776 or Erich Bolz at ext. 5742.

Upcoming Deadlines and Important Dates

Date	Title	Form #
December	2 Safety net application due to OSPI	1381
	8 Final enrollment revisions for 04-05	P223,223S, P240
	9 Grant expenditures due to OSPI-paper submission	1000E
	12 Enrollment counts due to ESD	P223, P223S,P240
	19 Grant expenditures due to OSPI-electronic submission	1000E
	22 Apportionment report available	
	23 Filing deadline for February 7th levy	
31	Corrections to edit exceptions for 05-06 S275 due to ESD	S275
January	10 Grant expenditures due to OSPI-paper submission	1000E
	10 Enrollment counts due to ESD	P223, P223S, P240
	18 Grant expenditures due to OSPI-electronic submission	1000E
	18 Safety net oversight committee meeting	
	20 Safety net application due to OSPI	1381
	24 Apportionment report available	
	27 Filing deadline for March 14th levy	
	31	W-2s distributed to employees
31	1099s provided to vendors	
February	7 Levy election	
	10 Enrollment counts due to ESD	P223, P223S, P240
	10 Grant expenditures due to OSPI-paper submission	1000E
	15 Grant expenditures due to OSPI-electronic submission	1000E
	21 Apportionment report available	

ESD Contact Information

Phone: (509) 547-8441 Toll Free: (888) 547-8441 Fax: (509) 546-4372



Contact	Title	Phone Ext	E-mail Address
Michelle Ewell	Fiscal Administrator	ext. 5776	mewell@esd123.org
Russ Whiteaker	Director of Finance & Operations	ext. 5775	rwhiteaker@esd123.org
Jennifer Jones	Fiscal Assistant	ext. 5701	jjones@esd123.org
Workers' Compensation Program	ESD 123	(888) 547-8441	(509) 547-8441
	ESD 112	(800) 749-5861	(360) 750-7504
ESD 105 Fiscal Data Processing Coordinators			
Karen Hovis		(509) 454-2859	karenh@esd105.wednet.edu
Dorre Wayenberg		(509) 454-3135	dorrew@esd105.wednet.edu
Lori Osborn		(509) 454-3121	lorio@esd105.wednet.edu
Francis Badu		(509) 454-3126	francisb@esd105.wednet.edu
ESD 101 Fiscal Coordinators		(509) 456-2718	first initial last name@esd101.net