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Clinic/Collection Services Referral

Employer: Please complete this form and send with applicant or employee to the collection site. If post accident, inform the collection site of the accident time to allow for a collections within 2 hours and notify OMA if we can assist in arranging a timely and compliant collection.

Employee/Applicant: Bring drivers license or photo ID and this form to the collection site. Be prepared to wait up to 3 hours if an adequate urine sample cannot be provided. Upon arrival at collection site, give the receptionist this form; have them fill in the date and time of your arrival. Remember to return this form to your employer when you are done.

Employee Name:	_ Employee ID/SS#:
Employer:	Employer Phone:
Authorized By:	_ Title:
Date/Time Notified To Complete Test:	Date/Time Arrived At Collection Site:
Time Employee Released From Collection Site:	
SERVICES TO BE PERFORMED: (Check the	Requested Services Relow)
URINE DRUG SCREEN CIRCLE ONE: DOT NON-DOT	BREATH ALCOHOL CIRCLE ONE: DOT NON-DOT
Pre-Employment Random Post-Accident Reasonable Cause Follow up (if non-DOT is observed required? Yes No) Return To Duty (if non-DOT is observed required? Yes No)	Pre-Employment Random Post-Accident Reasonable Cause Follow up Return To Duty
Other	Other

Information for collection site Personnel:

If this is a DOT test the collector must hold current collector certifications and meet all current DOT standards. If you are not certified or, have any questions or concerns, please call our office prior to collection.

PROBLEMS: Contact Jenni Carr at OMA 509-455-5555 ext. 224.

ALCOHOL REPORTS: Contact employer with positive results. Fax all copies of results to OMA 509-456-2851.

PROTOCOL: All DOT testing must comply with DOT 49 CFR Part 40 Regulations.

FAX IMMEDIATELY: Fax copy of CCF and copy of BAT if done. Fax #'s 509-455-4114 or 509-456-2851 or email copies to carri@omaspokane.org

BILLING: Billing for drug screen collections and BATS go to OMA. We must have copies of CCF and BAT in order to pay for services.